



INSTITUTE OF HEALTH & FAMILY WELFARE

(Department of Health and Family Welfare, Government of West Bengal)

29, GN BLOCK, SECTOR – V, BIDHAN NAGAR, KOLKATA – 700091

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NOTICE

No. IHFW/Engagement of Asstt. & Jr. Asstt./124/2023/7451

Date: 05-12-2023

Applications are invited from willing retired West Bengal State Government Department / Directorate employees holding the post not below the rank of Head Assistant / Head Clerk / Accountant or in the equivalent capacity (before retirement) within 62 years of age as on 01/12/2023 with minimum qualification B. Com. Graduate from a recognized University and having desirable experience of handling Cash, maintenance of Cash Book, other subsidiary Registers in Double Entry System with knowledge of Preparation of Bills, for engagement in the Post of 1 (one) Assistant in the Institute of Health & Family Welfare, Kolkata on temporary and contractual basis on a consolidated remuneration as per Finance Deptt.'s Memo No. 6472 – F(P₂) dated 02/12/2019 of the GoWB which is applicable for retired Govt. employee.

The initial appointment to the selected candidate will be for a period of 6 (six) months which is likely to be extended subject to satisfactory discharging of allotted duties and status of physical and mental health.

Please visit for details website www.wbhealth.gov.in and www.ihfwkolkata.edu.in. Applications to be submitted only through offline mode. The candidates will submit the applications along with enclosures to the office of the Director, Institute of Health & Family Welfare, 29, G.N. Block, Sector – V, Bidhannagar, Kolkata – 700091 as per attached Proforma of Application (only hard copy) from 11/12/2023 to 20/12/2023 from 10:30 a.m. to 05:00 p.m. Application received after the last date of submission will be rejected. Last date of the receipt of Application is 20/12/2023. In case of any difficulties, candidates may contact with the Administrative Officer, IHFW in the Mobile Number 8017339624.

Suparna Datta
05/12/23
DIRECTOR, IHFW